

Action No.	Date of meeting	Action Item Description	Comments	Assigned To	Status	Status	Date
12	26/11/2015	b) Adoption of Training Plan.	Board members to inform the DPFM of any training completed.	Board Members	Open		
13	26/11/2015	Pension Administration Strategy.	Board members to provide DPFM with a list of key officers within their organisations to be added to Pension Fund distribution list.	Board Members	Open		
14	22/02/2016	Compliance with CIPFA audit guidelines.	Chair to write to s.151 officer regarding Administering Authority's compliance with CIPFA audit guidelines.	Billy Webster	Open	Initially with Howard Pearce. Passed to Billy Webster.	